The following are the days that the hospital will be closed in observance of the legal holiday schedule for the year 2015:

*New Year’s Day………………………………………………………………………….Thursday, January 1st, 2015

*Martin Luther King Day…………………………………………………………….Monday, January 19th, 2015

*President’s Day………………………………………………………………………..Monday, February 16th, 2015

*Memorial Day………………………………………………………………………..Monday, May 25th, 2015

*Independence Day…………………………………………………………………….Friday, July 3rd, 2015

*Labor Day…………………………………………………………………………….Monday, September 7th, 2015

*Thanksgiving Day………………………………………………………………….Thursday, November 26th, 2015

*Christmas Day……………………………………………………………………….Friday, December 25th, 2015

Notes:

1. After 30 days of employment all regular and temporary employees will be granted time off with pay at the employee’s straight time rate.
2. If the holiday falls within an employee’s first 30 days of employment, he/she will be granted time off without pay but will be entitled to another day off within one year.
3. According to New York General Construction Law, the day on which a holiday is “legally celebrated” shall be the day on which the holiday premium pay is paid to those employees who work on that day.

The exception to this rule applies to Independence Day (July 4th), Christmas Day (December 25th) and New Year’s Day (January 1st), which is recognized on the day that it is celebrated nationally. Under New York General Construction Law, if Independence, Christmas, or New Year’s Day falls on a Saturday, the celebrated day is the Friday before; if the holiday falls on a Sunday, the celebrated day is the following Monday. However, only those employees who work on July 4th, December 25th, or January 1st will receive holiday premium pay. Employees scheduled to work on the Friday and/or Monday will receive regular pay.

Should you have any questions, please feel free to contact the Human Resources Department at extension 6560.